

Record of officer decision

Decision title:	Decision to spend from the Property Services Estates Capital Works Programme to upgrade the electrical distribution boards at Ross-On-Wye Library
Date of decision:	08 December 2021
Decision maker:	Acting Head of Property
Authority for delegated decision:	This decision is to apply for the spend of the budget as agreed by the key decision made on 31st March 2021 (Report Ref: Property Services Estates Capital Works Programme). http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7736
Ward:	Ross East
Consultation:	None.
Decision made:	That authorisation be given to implement the above recommendation in respect of the key decision dated 31 st March 2021 and spend within the approved budget for Condition Survey works at Ross-on-Wye Library, Property Services Estates Capital Works Programme CAP1148, of not more than £13k (inclusive of professional fees, contingencies, etc) and enter into an Agreement with Melcon Hereford Ltd to replace the main electrical distribution boards.
Reasons for decision:	<p>The latest condition survey called for replacement of the end of life main electrical distribution boards.</p> <p>Melcon Hereford Ltd have been identified as the bidder representing best value for money following a competitive tender and assessment process in accordance with Council procurement procedures. Quotations were invited from three prospective companies and two returned a valid quotation for consideration.</p> <p>The work to be awarded to Melcon Hereford Ltd at a cost of £11,055 out of the £25,000 capital budget.</p> <p>There is also a boost to the local economy as Melcon Hereford Ltd are a local contractor.</p>
Highlight any associated risks/finance/legal/equality considerations:	None.
Details of any alternative options considered and rejected:	<p>Do nothing –</p> <p>This was rejected because a lack of investment on building improvement works on council property estate assets could render them to deteriorate further which will ultimately make them no longer fit for their intended purpose.</p> <p>Resilience needs to be maintained especially with DWP as tenants in part of the building.</p>

Details of any declarations of interest made:	None

I am an officer delegated to make the decision

Signed:

Print Name: Sarah Jowett

Job Title: Acting Head of Property